



GUIDELINES FOR ONLINE LEARNING: FOR PARENTS

Process Flow

BEFORE

- Each Subject Teacher will generate a link for her session.
- She will share this link with Parents via VMS at the beginning of the week for all days.
- Please ensure your ward logs in 5 minutes before the class. He/she must sign in with his/her full name.

DURING

- The host will mute everyone as soon as most people have entered the room. It is NOT compulsory to turn on the video for students.
- The students must avoid using the chat feature unnecessarily.
- The students must attend the session with a book & pen and to take running notes.

AFTER

- If teachers end the class with homework, they will post the homework on VMS as a JPEG, PDF or DOC file. If it is short they may send it as a typed text message.
- They will discuss the answers in the next class or share the answers via VMS.
- For std. IX & X teachers will prepare 1-2 pager hand outs at the end of every lesson. This will be an overview of the lesson with important points, summary, important questions from an exam perspective etc. This will be posted on VMS as a JPG, PDF or file.

Technology Platforms

Students	VMS App	To receive notifications from school
	Zoom	For LIVE classes
	YouTube	For Recorded classes
	http://eбалbharati.in/	For Textbooks
Teachers	Zoom**	For meetings and LIVE classes
	VMS	To send notifications to parents
	Tata Class Edge	For teaching content

** Subject to change. It will be reviewed after the first week of online teaching.

